

OREGON BOARD OF OPTOMETRY

PUBLIC SESSION MINUTES

November 13, 2009

Present - Michelle Monkman, O.D., President
Wesley Vorpahl, O.D., Vice President
Donald Garris, O.D.
Robert Mans, O.D.
Karen Knauerhase, Public Member

David Plunkett, Executive Director
Cathy Boudreau, Administrative Assistant

CALL TO ORDER -

Dr. Monkman called the meeting to order at 10:12 a.m. in the Mezzanine Level Conference room at 1900 Hines Street SE, Salem, OR., 97302. The Public Session was adjourned immediately to Executive Session for the purpose of interviewing candidates for the Executive Director position. The Executive Session was adjourned for lunch at 11:35 a.m, then reconvened at 1:00 p.m. The Executive Session was adjourned to Public Session at 2:30 p.m. The Board requested that the Board staff leave the meeting at this time.

The Board decided that they will continue to interview candidates for the Executive Director position at the next scheduled meeting on December 4, 2009.

The Board discussed the matter of Ms. Hanson's retirement effective November 30, 2009 and Mr. Plunkett's retirement effective December 31, 2009. It was noted that both Mr. Plunkett and Ms. Hanson have offered to continue assist the Board by working as a temporary employee as needed until their replacements are hired and ready. Ms. Knauerhase indicated that the Board should consider providing some type of appreciation to Ms. Hanson and Mr. Plunkett for their 17 years of service to the Board. It was discussed that none of the employees received their automatic COLA effective January 1, 2009 (3.3%) for the previous year. It was also noted that performance pay raises were not given to employees on July 1, 2009. It was the consensus of the Board that providing a monetary reward would be appropriate. The type and amount of monetary reward was discussed. A motion was made by Dr. Mans that Ms. Hanson and Mr. Plunkett be granted a 5% COLA pay increase retroactive to January 1, 2009. Dr. Vorpahl seconded the motion and it was passed unanimously by the members.

ADJOURNMENT -

There was no further business to come before the Board and President Monkman adjourned the meeting at 2:45 p.m.

Prepared by,

Reviewed by:

Catherine M. Boudreau
Administrative Assistant

David W. Plunkett
Executive Director